United States Department of State

Office of Foreign Missions
Washington, D.C. 20520

December 26, 2012

Joe Dealer
Diplomatic Cars Inc
8865 Dobbin Road
San Francisco, CA 94105

To Whom It May Concern:

The Department of State's Office of Foreign Missions (OFM) understands that **John Diplomat**, **PID # 12345678**, who is a member of the **Consulate General of Curipania** is planning to acquire a **black 2013 Honda Accord**. This letter confirms that in accordance with the requirements of the Foreign Missions Act (22 U.S.C. 4301-4316 as amended) and relevant treaties and agreements concerning diplomatic and consular privileges and immunities, that **John Diplomat** is hereby authorized to receive an exemption from any sales or use taxes, and if applicable luxury tax, imposed on their acquisition of this motor vehicle.

Pursuant to the Foreign Missions Act, all personnel of foreign missions in the United States and their family members who are entitled to claim immunity from legal process are required to register their vehicles, whether owned or leased, with OFM.

Therefore, as a seller or lessor of the vehicle, you are required to directly submit all original ownership documents to OFM, so that this vehicle can be properly registered and titled. Your dealership is advised to treat this transaction as an "out of state registration." Once such documents are received, OFM will issue a registration card and a federally issued diplomatic or consular license plate. Additionally, if necessary, in an effort to protect the interest of the lender, OFM will send the title to the indicated lien holder.

To allow **John Diplomat** the benefit of driving while this vehicle's registration is being processed by OFM, a state temporary tag may be issued, as long as proof of insurance for third party liability of at least $300,000 CSL or split limits of $100,000 per person, $300,000 per accident and $100,000 property damage is presented to your dealership.

The appropriate mailing address and contact information for this particular transaction is:

Office of Foreign Missions-San Francisco
One Market, Spear Tower, Suite 1375
San Francisco, CA 94105
Phone: (415) 744-2910
Fax: (415) 744-2913
E-mail: OFMSFCustomerService@state.gov

Sincerely,

Jane Doe
Program Officer

Letter #: 1000131

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